

AMET Board of Directors' Meeting  
April 16-17, 2008  
Minutes

April 16, 2008

Mike McCallum called the meeting to order at 4:55 pm

Mike McCallum, President of AMET, welcomed everyone to the meeting and discussed the importance of a quorum in order to vote on issues.

Tori Austin, Secretary of AMET, conducted a roll call. See attached list of members and guests present.

Tori Austin gave the secretary's report. See attached report

A motion to approve the report was made by Linda Aranda and seconded by Laura Parker Hamilton. 100% carried

Karen Whitaker, Treasure of AMET, gave the treasurer's report. Proposal for investing \$25,000 in a CD was made. There were corrections needed to the worksheet (duplicate entries and incorrect amounts). The report was tabled and will be presented on 4-17.

Mike McCallum opened the discussion regarding the timing of meetings. The by-laws state the meetings will be held in the spring and in the fall. The discussion centered on moving the meeting dates so they do not coincide with NCLB meetings. Discuss related to travel indicated it was not a issue for districts but there may be issues with additional travel for ESC personnel. The topic will be further discussed at the fall meeting.

Mike McCallum gave a membership update. There are 752 current AMET members after the 2007 Conference. Work is being done to create an instant messaging system for AMET members. All members will be in the database.

Mike McCallum opened the discussion regarding the election of treasurer, president elect, and secretary during the November 2008 conference. The proposed process could include providing each candidate 5 minutes to address the AMET membership. Voting will start the next day and run from 7 am to 5 pm. The election committee will count the ballots and Mike McCallum, as President of AMET, will certify the results. During the final general session and those elected will take office. A selection committee will contact individuals and be the point of contact for those interested in running for office.

Mike McCallum opened discussion related to the election of Regional Directors. Discussion centered on the Regional Director being selected prior to the conference and announced at the conference. ESCs will work with districts in their area to identify the Regional Director. ESC contact will establish the

meeting to discuss the Regional Director position. A list of AMET members for each Region will be sent to the ESC contact. No action on this item.

Mike McCallum gave the scholarship report. The bylaws include the awarding of 10 \$1000 scholarships and 1 \$2500 scholarship. The scholarship funds will be awarded prior to the start of the college year. Blake Powell advised that the appropriation for funds for scholarships should be reviewed annually by the Board of Directors. A motion to award the scholarships as defined in the by-laws was made by Marilyn Wilson and seconded by Idalia Ibanez. 100% carried.

Blake Powell of Powell and Leon provided a state of business affairs report. Mr. Powell stated his admiration for what AMET is doing. He stated that his firm is humbled, honored and grateful for the life time membership award and to participate in the organization.

Mike McCallum asked Mr. Powell if proxy voting was allowable and also asked for clarification on quorum. Mr. Powell indicated that proxy voting is not allowable. However, participation can occur via phone calls and the calls can be limited to action and motion votes. He will provide further clarification of the by-laws related to the use of proxy vote and quorum.

Sigi Huerta asked Mr. Powell if there was a conflict with the by-laws and the organization and fund investing rules in TX. Mr. Powell indicated that investing must be fiscally prudent and that the CD is insured. If so, then fine to invest funds in CD.

Cecelia Cates motioned to adjourn the meeting. Tori Austin seconded the motion. 100% carried. Meeting adjourned at 7:00 pm.

April 17, 2008

Mike McCallum called the meeting to order at 8:30 am.

Tori Austin, Secretary of AMET, conducted a roll call. See attached list of members and guests present.

Karen Whitaker gave the treasurer's report with required corrections. See attached report. Sigi Huerta motioned to approve the report as amended. Rose Tarin-Cruz seconded. 100% carried.

Mike McCallum will look into the possibility of the AMET Board having secure access to view balances and the treasurer report.

Discussion related to the election of Regional Directors with regard to additional questions and concerns. Mike McCallum asked if a paraprofessional can serve as a Regional Director. There is nothing in the by-laws that prohibit paraprofessionals from serving. An additional issue addressed the need for a parent representative on the committee. Mike McCallum will look at the NADSME Board to see if it can be a model for AMET. The By-laws committee will also work on further clarifying the by-laws related to the election of Regional Directors and review all current by-laws and bring back changes to

the membership for a vote at the November meeting. Tomas Yanez will chair the committee. Other members are Juanita Borrego, Sigi Huerta, and Cecelia Cates. Current copy of by-laws is on the web and there is a link to the by-laws committee for input.

Mike McCallum suggested that the following information be clarified before an individual assumes an AMET position.

- Can you travel to AMET meetings?
- Do you have the support of your ESC or District?

It is critical to have people in attendance at all AMET meetings. There are critical decisions about critical items made by a few that affect many.

Mike McCallum proposed the investment of \$25,000 into a CD. Alexandra Dominguez motioned that the funds be invested in a short term CD. Christina Richardson seconded the motion. 100% carried.

Mike McCallum proposed that AMET donate \$5000 to Harvest of Hope. Linda Aranda motioned that the donation be made. Laura Parker Hamilton seconded. 100% carried.

Mike McCallum opened discussions related to scholarship awards. Alexandra Dominguez proposed allocating \$7500 for continuing scholarships. Dr. Tadeo Reyna commented that the highest attrition rates are between the first and second year of college. Previous winners will have to reapply for additional scholarships. A committee for continuing scholarships was formed to establish the parameters for the application. Members are Dr. Reyna, Idalia Ibanez, Noemi Ochoa, Mike McCallum, and Tori Austin. Marilyn Wilson motioned that the \$7500 be allocated for continuing scholarships. Idalia Ibanez seconded. 100% carried.

Noemi Ochoa provided an update on the 2008 State conference in South Padre. Sheraton Hotel is the host hotel. AMET will meet on 11-11-2008, Preconference on 11-12-2008, and conference on 11-13 and 11-14. Planning committee is meeting in June and September. Noemi welcomes ideas for the conference and recommendations for keynote speakers.

Mike McCallum briefly discussed the issues surrounding the location of the State Conference. Key issues include hotel costs, meal costs, access to state rates, and travel related concerns. The Board will need to continue discussions.

Mike McCallum briefly discussed looking for donations to offset the cost of the conference. Mike will work with the attorneys regarding the issue. Additional support for donations for the conference raffle is needed. Dr. Reyna, Christina Richardson, Mike McCallum and Patsy Caudill will work on gathering donation items for the conference. Ed Tweedie suggested looking for support from foundations and organizations. Dr. Reyna and Ed Tweedie will work with the committee on this project.

Mike McCallum discussed the passing of the gavel to Noemi as incoming AMET President.

Laura Parker Hamilton motioned to close the meeting. Marilyn Wilson seconded. 100% carried.  
Meeting adjourned at 12:00 pm.

OFFICIAL MINUTES