



BEYOND CAP AND GOWN ENTERING COLLEGE

WITH or WITHOUT a SOCIAL SECURITY NUMBER

Information to help your children attend college



MÁS ALLÁ DE GRADUACIÓN ESTUDIOS UNIVERSITARIOS

CON o SIN un NÚMERO de SOCIAL SEGURIDAD

Información para ayudar sus hijos asisten a colegio



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Empowerment Today, L.L.C.

Post-Secondary Planning and Scholarships Consulting Service

www.empowermenttodayllc.com

NAME: _____

Questionnaire - Please fill out this form. Thank you.

- I have a social security number. (= Federal Money) = FAFSA
- I do not have a social security number. (= State Money) = HB1403

- I will complete the FAFSA on my own.
- I would like help with completing the FASFA.

- I will apply to college on my own.
- I would like help with applying to college.

- I have 3 recommendation letters. I do not need a recommendation letter.
- I need 3 recommendation letters.
- I need 2 recommendation letters.
- I need 1 recommendation letter.

****To be eligible for fee waivers you have to receive free or reduced lunch.***

- I need to take the THEA test. I am exempt from the THEA test.

- I need to take the ACT test.
 - I can pay for the test.
 - I am eligible for a fee waiver – the test will be free.

- I need to take the SAT test.
 - I can pay for the test.
 - I am eligible for a fee waiver – the test will be free.

- I can pay the application fees to the colleges I wish to attend.
- I am eligible for a fee waiver.

I want to go to the following colleges/universities: First Choice College/University is #1.

1. _____
2. _____
3. _____

Cuestionario - Por favor llene esta forma. Gracias.

- Tengo un número de social seguridad. (= Dinero de Federal) = FAFSA
- No tengo un número de social seguridad. (= Dineros del Estado) = HB 1403

- Voy a completar el FAFSA solo.
- Quiero ayuda con completando el FAFSA.

- Voy a aplicar a universidad solo.
- Quiero ayuda con aplicando a universidad.

- Tengo 3 cartas de recomendación. No necesito una carta de recomendación.
- Necesito 3 cartas de recomendación.
- Necesito 2 cartas de recomendación.
- Necesito 1 carta de recomendación.

****Ser eligible para fee waivers necesita recibir almuerzo gratis o reducido.***

- Necesito tomar el examen THEA. No necesito tomar el examen THEA.

- Necesito tomar el examen ACT.
 - Puedo pagar para el examen.
 - Estoy eligible para una fee waiver – el examen va a ser gratis.

- Necesito tomar el examen SAT.
 - Puedo pagar para el examen.
 - Estoy eligible para una fee waiver – el examen va a ser gratis.

- Puedo pagar el \$ de aplicación para las universidades que quiere atender.
- Estoy eligible para una fee waiver.

Quiero ir a estas universidades: Primero Opción de universidad es #1:

1. _____
2. _____
3. _____

College/University Plan Checklist

Name: _____

Date: _____

Tests & Test Date:

THEA: _____

ACT: _____

SAT: _____

applied for THEA

applied for ACT

applied for SAT

Financial Aid: HB1403 **or** FAFSA

Letters of Recommendation: (3 different people – school, church, and organizations)

NAME

POSITION/RELATION

- | | | |
|--------------------------|-------|-------|
| <input type="checkbox"/> | _____ | _____ |
| <input type="checkbox"/> | _____ | _____ |
| <input type="checkbox"/> | _____ | _____ |

Transcripts

Copy of High School transcript - for filling out applications

*Seniors – Need final complete copy of **official** transcript for **each** college/university to which they are applying.

Dates to meet with High School Counselor to check on Graduation:

1) _____ 2) _____ 3) _____

Dates to meet with Migrant Coordinator to complete the following forms: 2 hrs.

1) _____ 4) _____ 7) _____
2) _____ 5) _____ 8) _____
3) _____ 6) _____ 9) _____

Completed a College Application Form (paper form)

Completed the College Application Form on-line

Completed HB1403 Paperwork N/A (Seniors only)

Completed FAFSA on-line for \$ N/A (Seniors only)

FAFSA = (**NEED** a copy of parent's or student's Tax Return)

Mailed all forms and letters to the correct departments ☺

Lista de Verificación del Plan de Colegio

Nombre: _____

Fecha: _____

Exámenes y Fechas:

THEA: _____

ACT: _____

SAT: _____

applied for THEA

applied for ACT

applied for SAT

Ayuda Financiera: HB1403 **or** FAFSA

Cartas de Recomendación: (3 personas diferentes – escuela, iglesia, y organizaciones)

NOMBRE

POSICIÓN/RELACIÓN

Transcripts

Copia de transcripción de Preparatoria - para llenar las aplicaciones

***Seniors** – Necesitan una copia **oficial** final completado de su transcripción para **cada** universidad a cual ellos han matriculando.

Fechas a juntar con el consejero de Preparatoria comprobar sobre Graduación:

1) _____

2) _____

3) _____

Fechas a juntar con el Coordinator Migrante completar los formas siguientes:

1) _____

4) _____

7) _____

2) _____

5) _____

8) _____

3) _____

6) _____

9) _____

Completado una Forma de Solicitud del Universidad (forma de papel)

Completado una Forma de Solicitud del Universidad en-ligne (on-line)

Completado papeles HB1403

N/A (para seniors)

Completado FAFSA on-line para \$

N/A (para seniors)

FAFSA = (**NECESIDAD** para una declaración de los padres o de los estudiantes)

Enviado todas formas y cartas a los departamentos correctos. 😊

College/University Plan Steps to Follow – Applying with FAFSA

1. Hold a college information meeting as early in the year as possible.
Invite the Middle School families. Invite the High School families.
2. Have junior and senior students complete the questionnaire at the meeting.
3. Have student complete College/University Plan Checklist.
4. Make 2 file folders one for the school contact and one for student to keep college information.
5. Write any codes or access numbers on the inside file cover for easy access.
6. Have students register for appropriate 2 tests (THEA, ACT, or SAT).
THEA and SAT tests recommended
7. Have students apply for PIN# on FAFSA website = electronic signature.
8. Have students complete the paper form of the college application.
9. Help students to complete any missing parts in the paper application.
10. Use the paper application to complete the on-line application.
11. Make copies of the application. Put in college file – school contacts & students.
12. Make copies of all letters and transcripts for file – school contacts & students.
13. Complete the FAFSA on-line using the parent's or the student's Tax Return.
14. Mail the following to the college/university admission's office:
 - a. *E-mail on-line application
 - b. Application letter – fee waiver request (See attached form)
 - c. Letter of participation in Free/Reduced Lunch Program (See attached form)
 - d. Unofficial transcript (*Official transcript after graduation)
 - e. Three letters of recommendation
14. Apply for any other independent grants. See Grants Book for current year.
15. Wait two weeks - Call college/university to check on status.
16. Wait for acceptance letter. ☺
17. Respond to acceptance and sign-up for freshman orientation.
18. Student needs to meet with a college/university advisor and write down anything they are told and who they met with and on what date.
- 19. Student needs to keep and take a spiral or journal with them to ALL meetings of any college/university advisor, teacher, etc. = Record the Name, Date, and Information.**
- 20. Student needs to be punctual to any and all meetings scheduled!!!!
Students need to call if they need to schedule a new time or cancel the meeting.**

Plan universitario

Pasos a Seguir – Solicitud bajo FAFSA

1. Tenga una reunión informativa sobre estudios superiores lo más temprano posible durante el año. Invite a las familias de estudiantes **en secundaria y en preparatoria**.
2. Pida a los estudiantes de grados 11 y 12 que completen el cuestionario durante la reunión.
3. Reúnase con el estudiante para completar la lista de verificación del plan universitario.
4. Prepare 2 carpetas; una para el contacto escolar y una para toda la información universitaria del estudiante.
5. Escriba las claves o números de acceso necesarios adentro de la tapa de la carpeta para tenerlos a la mano.
6. Vea que los estudiantes se apunten para tomar 2 exámenes apropiados (THEA, ACT, o SAT).
Se recomienda tomar el THEA y el SAT
7. Vigile que los estudiantes soliciten un número de identificación (PIN) en el sitio de FAFSA – firma electrónica.
8. Asegúrese que los estudiantes completen la solicitud de ingreso.
9. Vea que el contacto escolar les ayude a completar la solicitud según se necesite.
10. Utilice la copia en papel para completar la solicitud en línea.
11. Haga copias de la solicitud; ponga una en la carpeta del contacto, una en la del estudiante..
12. Haga copias de toda carta y expediente; ponga una en la carpeta del contacto, una en la del estudiante.
13. Complete el FAFSA en línea usando la declaración de impuestos de los padres o del estudiante.
14. Envíe por correo lo siguiente a la secretaría de la universidad:
 - a. Solicitud en línea (enviar por correo electrónico)
 - b. Carta de solicitud de ingreso – solicitud de exención de cuota (forma adjunta)
 - c. Carta de participación en el programa de comedor gratis/reducido (forma adjunta)
 - d. Expediente no oficial (*expediente oficial después de graduación)
 - e. Tres cartas de recomendación
15. Solicitar subvenciones independientes apropiadas. Consultar Libro de Subvenciones actual.
16. Esperar dos semanas – Llamar a la universidad para dar seguimiento.
17. Esperar a recibir carta de aceptación. ☺
18. Responder a la aceptación y apuntarse para orientación de nuevos ingresados.
19. Los estudiantes necesitan entrevistarse con un asesor universitario. Deben apuntar todo lo que diga el asesor, el nombre del asesor, y la fecha de la entrevista.
20. **Los estudiantes necesitan llevar una libreta a TODAS las reuniones con el asesor, con profesores en la universidad, etc. = Apunten nombre, fecha e información.**
21. **¡Los estudiantes necesitan ser puntuales a todas las reuniones programadas!**
22. **Si no les es posible llegar a la hora, necesitan llamar para cambiar la hora o la fecha de la reunión, o cancelar la reunión.**

In-State Tuition Eligibility - House Bill 1403

Non-citizens **shall be** classified as a resident for tuition purposes if they have lived in Texas with a parent or guardian while attending high school, *and* (1) graduated from a public or private high school, or received a GED; *and* (2) lived in Texas for 3 years as of the date of graduation or receiving a GED; (3) anyone enrolled in college credit courses prior to Fall 2001 semester are not eligible, including students who were enrolled in dual credit courses while in high school. *Does not apply to anyone previously enrolled as an international student.*

(4) provides to the institution an affidavit (a sworn statement) stating that the individual will file an application to become a permanent resident as soon as they are eligible to do so.

These requirements differentiate Texas graduates from foreign/exchange students who come to the state from their country of origin for the express purpose of higher education.

Targets “undocumented”, anyone who has not filed INS petition to adjust status.

Foreign-born youth who have a petition pending with the INS that will eventually lead to permanent resident status and/or citizenship, are eligible for in-state tuition. I-130/I-140 is currently the earliest petition acceptable.

This section applies to those with status to file and who are residing in the US while the petition is pending, but are not yet residents. Simplifies the determination process because the eligible populations and criteria for establishing domicile are constantly shifting due to Congressional and court changes. A cash receipt OR letter form receipt for petition from INS is acceptable documentation.

Mexican nationals who have graduated from Mexican high schools, may pay in-state tuition at the University of Texas at San Antonio (*adds UTSA to a statutory list of other institutions in the current “good neighbor” program*)

HB1403 Updates and Clarifications August 2009

First, undocumented students without Social Security numbers must have attended high school (or received a GED in Texas. PLEASE NOTE: The law does not say they must have resided in Texas for 3 years, it says they must have ATTENDED SCHOOL in Texas for 3 years. THIS IS A VERY IMPORTANT LEGAL DISTINCTION.

Second, HB 1403 specifies no college enrollment PRIOR TO FALL 2001. Anyone who was enrolled in college or dual enrolled in high school/college, after that time **IS** eligible.

Third, any student who qualifies for admission as a Texas resident under HB 1403 is eligible for ANY state funds as would be any other resident, as well as for some scholarships, i.e., those for which criteria do not require citizenship.

Fourth, at the moment, it **IS** true that a student might have to reaffirm eligibility for resident tuition under HB 1403 at each institution where they choose to enroll, but they may move as freely between institutions as their time and resources or interests allow.

College/University Plan Steps to Follow – Applying with HB 1403

1. Hold a college information meeting as early in the year as possible.
Invite the Middle School families. Invite the High School families.
2. Have junior and senior students complete the questionnaire at the meeting.
3. Meet with student to complete College/University Plan Checklist.
4. Make 2 file folders one for the school contact and one for student to keep college information.
5. Write any codes or access numbers on the inside file cover for easy access.
6. Have students register for appropriate 2 tests (THEA, ACT, or SAT).

THEA and ACT tests recommended
7. Have students complete the paper form of the college application.
8. Help students complete any missing parts in the paper application.
9. Make copies of the paper application. Put in college file – school contacts & students.
10. Make copies of all letters and transcripts for file – school contacts & students.
11. Mail the following to the college/university admission's office:
 - a. Completed copy of the paper application
 - b. Application letter – fee waiver request (See attached form)
 - c. Letter of participation in Free/Reduced Lunch Program (See attached form)
 - d. Unofficial transcript (*Official transcript after graduation)
 - e. Three letters of recommendation
12. Mail the following to the college/university financial aid office:
 - a. HB1403 Form (See attached form)
 - b. HB1403 intent letter (See attached form)
 - c. Letter of participation in Free/Reduced Lunch Program (See attached form)
 - d. Copy of Test Waiver Fee Form (ACT or SAT)
13. Apply for any other independent grants. See Grants Book for current year.
14. Wait two weeks - Call college/university to check on status.
15. Wait for acceptance letter. ☺
16. Respond to acceptance and sign-up for freshman orientation.
17. Student needs to meet with a college/university advisor and write down anything they are told and who they met with and on what date.
- 18. Student needs to keep and take a spiral or journal with them to ALL meetings of any college/university advisor, teacher, etc. = Record the Name, Date, and Information.**
- 19. Student needs to be punctual to all meetings scheduled!!!!
Students need to call if they need to schedule a new time or cancel the meeting.**

Plan universitario

Pasos a Seguir – Solicitud bajo HB 1403

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2. Pida a los estudiantes de grados 11 y 12 que completen el cuestionario durante la reunión.
3. Reúnase con el estudiante para completar la lista de verificación del plan universitario.
4. Prepare 2 carpetas; una para el contacto escolar y una para toda la información universitaria del estudiante.
5. Escriba las claves o números de acceso necesarios adentro de la tapa de la carpeta para tenerlos a la mano.
6. Vea que los estudiantes se apunten para tomar 2 exámenes apropiados (THEA, ACT, or SAT).

Se recomienda tomar el THEA y el ACT

7. Asegúrese que los estudiantes completen la solicitud de ingreso.
8. Vea que el contacto escolar les ayude a completar la solicitud según se necesite.
9. Haga copias de la solicitud; ponga una en la carpeta del contacto, una en la del estudiante..
10. Haga copias de toda carta y expediente; ponga una en la carpeta del contacto, una en la del estudiante.
11. Envíe por correo lo siguiente a la secretaría de la universidad:
 - a. Copia completa de la solicitud en papel
 - b. Carta de solicitud de ingreso – solicitud de exención de cuota (forma adjunta)
 - c. Carta de participación en el programa de comedor gratis/reducido (forma adjunta)
 - d. Expediente no oficial (*expediente oficial después de graduación)
 - e. Tres cartas de recomendación
12. Envíe lo siguiente a la oficina de ayuda económica de la universidad:
 - a. Carta de HB1403 (Ver documento adjunto)
 - b. Documento de intención HB1403 (documento adjunto)
 - c. Carta de participación en programa de comedor gratis/reducido (carta adjunta)
 - d. Copia de forma de exención de cuota para exámenes (ACT o SAT)
13. Solicitar subvenciones independientes apropiadas. Consultar Libro de Subvenciones actual.
14. Esperar dos semanas – Llamar a la universidad para dar seguimiento.
15. Esperar a recibir carta de aceptación. ☺
16. Responder a la aceptación y apuntarse para orientación de nuevos ingresados.
17. Los estudiantes necesitan entrevistarse con un asesor universitario. Deben apuntar todo lo que diga el asesor, el nombre del asesor, y la fecha de la entrevista.
18. **Los estudiantes necesitan llevar una libreta a TODAS las reuniones con el asesor, con profesores en la universidad, etc. = Apunten nombre, fecha e información.**
19. **¡Los estudiantes necesitan ser puntuales a todas las reuniones programadas!**
Si no les es posible llegar a la hora, necesitan llamar para cambiar la hora o la fecha de la reunión, o cancelar la reunión.

~SCHOOL LETTERHEAD~

Date

(Name), Food Services Director

(District Name) I.S.D.

(Address)

(City), Texas (Zip Code)

Dear Admissions Counselor,

This letter is to certify that the following student, _____, participates in the Federal Free/Reduced Lunch Program. Please consider this a request for a fee waiver in regards to the admission application fee.

Sincerely,

Signature

(Name)

Food Services Director

~SCHOOL LETTERHEAD~

(College/University)
Undergraduate Admissions
(Address)
(City), Texas (Zip Code)

Date

(Name), (Position/Title)
(Address)
(City), Texas (Zip Code)

Dear Admissions Counselor,

I have a student, (name) , who is in my district. (He/She) desires to go to college. Unfortunately, (his/her) parents are not in financial position to afford this education.

At this time, I am requesting financial assistance in waiving the application fee for (name) . (He/She) is a bright student, who is currently hindered by lack of a college degree. I hope that you will be able to improve this situation, by providing the application fee waiver so that (he/she) may attend your institution.

Thank your for consideration. We both greatly would appreciate any help you can offer.

Sincerely,

Signature

(Name), (Position/Title)

Required Documentation Pursuant to HB 1403, Sec. 2

1. I have graduated from a public or private high school or received the equivalent of a high school diploma after living in Texas for three consecutive years.

NO YES Name of High School: _____

2. I have lived in Texas with a parent, guardian or conservator for, at least part of this time.

NO YES Your current address: _____
Street

City State Zip

3. I have not received any previous college credit prior to the Fall 2001 semester and will enter _____ as a beginning freshman.

NO YES

Affidavit to file Application for Permanent Resident Status

I will file an application to become a permanent resident of the United States at the earliest opportunity that I am eligible to do so.

Signature

Printed Name

Age (if minor)

Subscribed and sworn before this _____ day of _____, 20____.

Notary Public

County State

My commission expires: _____

Documentación necesaria respecto a HB 1403, Secc. 2

1. Me he graduado de una escuela preparatoria pública o privada, o he recibido el equivalente a un diploma de preparatoria después de haber vivido en Texas durante tres años consecutivos.

NO SÍ Nombre de preparatoria: _____

2. He vivido en Texas con un padre o tutor legal durante al menos parte de este tiempo.

NO SÍ Tu dirección actual: _____
Calle

Ciudad Edo. Cod. postal

3. No he recibido crédito universitario previamente al semestre de otoño de 2001, e ingresaré a _____ como nuevo estudiante universitario.

NO SÍ

Declaración jurada para solicitar estado de residente permanente

Yo presentaré mi solicitud para ser residente permanente de los Estado Unidos en cuanto teng a derecho a hacerlo.

Firma

Nombre en letra de imprenta

Edad (si es menor de edad)

Suscrito y jurando ante mí este _____ día de _____, 20____.

Notario público

Condado Estado

Mi comisión termina el: _____

Required Documentation Pursuant to HB 1403, Sec. 2

1. I have graduated from a public or private high school or received the equivalent of a high school diploma after living in Texas for three consecutive years.

NO YES Name of High School: _____

2. I have lived in Texas with a parent, guardian or conservator for, at least part of this time.

NO YES Your current address: _____
Street

City State Zip

3. I have not received any previous college credit prior to the Fall 2001 semester and will enter _____ as a beginning freshman.

NO YES

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NO SÍ Nombre de preparatoria: _____

2. He vivido en Texas con un padre o tutor legal durante al menos parte de este tiempo.

NO SÍ Tu dirección actual: _____
Calle

Ciudad Edo. Cod. postal

3. No he recibido crédito universitario previamente al semestre de otoño de 2001, e ingresaré a _____ como nuevo estudiante universitario.

NO SÍ

Declaración jurada para solicitar estado de residente permanente

Yo presentaré mi solicitud para ser residente permanente de los Estado Unidos en cuanto teng a derecho a hacerlo.

Firma

Nombre en letra de imprenta

Edad (si es menor de edad)

Suscrito y jurando ante mí este _____ día de _____, 20____.

Notario público

Condado Estado

Mi comisión termina el: _____